Lexington Public Schools
Lexington High School

August 12th, 2026

Dear Parent or Guardian,

Attached is a copy of Mrs. Sauer's Career Exploration-Intro course syllabus for the 2026-2027 school year.

Please read and discuss the attached with your student. Turn in an electronic copy by Friday. If you have any questions, please do not hesitate to contact me, 308-324-4691.

Sincerely,

Kayli Sauer
High School SPED Teacher
kayli.sauer@lexschools.org

My signature below indicates that I have received, read, and understand this course syllabus for ***Career Exploration Intro.***, Mrs. Sauer's class.

_____ _____
Parent/Guardian Signature Date

_____ _____
Student Signature Date **Lexington High School, LPS**
Career Exploration Intro.

Course Syllabus and Basic Requirements 2026-2027
School Year

Instructor: Mrs. Sauer
E-mail: kayli.sauer@lexschools.org
Telephone: 308-324-4691, extension 2309

COURSE DESCRIPTION:

This semester-long course gives students the opportunity to explore a wide variety of careers through hands-on activities, research projects, and self-assessments. Students will learn about jobs across all 16 nationally recognized career clusters, including job descriptions, education and training requirements, skills needed, benefits, and career outlooks.

Throughout the course, students will complete interest and skill assessments to better understand their own strengths, preferences, values, and goals. They will create and maintain a personal career exploration portfolio to organize their reflections, research, and planning.

The semester will conclude with a final presentation where students share a career of interest with their classmates, helping them build confidence, communication skills, and a clearer vision for their future.

GOAL:

To develop and demonstrate the skills, knowledge, and process needed to make realistic career choices. This includes developing a better understanding of self in various areas, learning about the career clusters and exploring areas that are "best fits", developing community awareness, citizenship, and decision-making skills, developing self-determination and self-advocacy skills, and beginning to explore post-school options.

RATIONALE:

Research indicates that people will change jobs 10-12 times in a lifetime. Therefore, students need skills to pursue career options in order to meet the demands of an ever-changing workforce. Understanding the impact of work on individual and family life helps to balance the decisions people make.

EVALUATION:

Grades will be based upon your timely and accurate engagement/completion of assignments/transitional assessments, daily homework, and final project. Students may chart their progress on specific concepts as directed.

GRADING SYSTEM:

Quarterly Category Grading

Bell Ringer/Journal/Vocabulary/Exit Activities	30%
Homework	30%
Tests/Quizzes/Projects	40%

Semester Grade will be based on the following criteria:

Quarter 1 = 45% / Quarter 2 = 45% / **1st Semester Exam = 10%

****Please note: the final semester exam will count for 10% of the final semester grade – as per LHS policy.**

CLASS WORK/HOMEWORK:

Classwork and homework must be turned in on time to receive full credit. If a student is absent, make-up work policies will be in effect.

Homework could be given approximately two to three times weekly. We will also be completing several projects throughout the semester. It is very important that each student is responsible and completes the work assigned in a timely fashion. If a student needs help on a particular assignment, it is the student's responsibility to seek assistance.

Every effort will be made to foster student success. If a student does not complete an assignment or project on time, he/she will be given an opportunity to complete the assignment after school (the day the assignment was due) or before school the following day. If the student does not meet with me to complete the missing work in this timeline, an academic detention may be given at the teacher's discretion. Late work may receive up to half credit.

Extra credit assignments will be available upon student request and teacher discretion.

All plagiarized work will receive a "0". Students will be required to redo any plagiarized assignment (or one similar) and may earn up to half credit.

Highly unusual or irregular circumstances regarding classwork and/or homework will be discussed with individual students as needed.

ATTENDANCE:

Regular and punctual attendance has been verified as the greatest single factor in school success. Therefore, it is imperative that the student and parent(s) make a commitment to the student's regular attendance. **All Lexington Public Schools and Lexington High School attendance policies will be strictly enforced** (see LHS Student Handbook for specific, detailed

information). High school students must not acquire more than 10 absences from any course in any given semester in order to earn academic credit for that course for that semester.

Students are expected to attend class every day. If unable to do so on a specific day, the parent/guardian must call the school office and report/excuse the absence. Upon the student's return to school, he/she is responsible for collecting and completing his/her make-up work in a timely fashion. Generally, students will have two days to make up work for every day absent. In addition, students need to speak with the teacher regarding making up missed participation points.

TARDIES:

Students are expected to be in the classroom on time. If a student is not in the classroom when the final bell rings, he/she is tardy. Students will make up the learning time missed by serving an after-school or before-school detention, as assigned.

STUDENT IPADS:

Students are expected to have their IPAD, charger, and other accessories with them in class every day. NO EXCUSES. All LPS high school technology policies and procedures will be followed. It is the student's responsibility to know and follow said policies and procedures.

FOOD/DRINK:

Students are not allowed to bring food or drink (other than water bottles) into the classroom. **There will be NO sharing of water bottles due to health regulations.**

When allowed, the teacher may, on occasion, give food/drink rewards to students. These edibles will be consumed in the classroom received.

HALL PASSES:

Students are expected to take care of personal needs between classes during the passing period. Emergency hall passes may be issued at the discretion of the teacher. Students will make up learning time lost due to being out of the classroom.

DRESS CODE REQUIREMENTS AND LANGUAGE:

The LPS and Lexington High dress code will be enforced. Students must dress appropriately for the learning environment. In addition, students are expected to use appropriate language at all times.